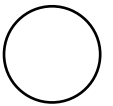


Reminder

COMMUNITY SERVICE SQUADRON MEMO



From OC CSS
Ref. (1501) in OPS/CS/201/1
Tel. No. 2712 8900
Fax. No. 2715 6944
Date 22 December, 2014

To All OC Units
Attn.: _____
Your Ref. _____ () in _____
dated _____ Fax. No. _____
Total Pages 1

The Community Chest – HK & Kowloon Walk 2015

Request has been received for our assistance in the aforesaid programme.

1. Details of the programme:

Date 日期	11 January, 2015 (Sunday)	
Organization 機構名稱	Community Chest	
Nature 活動性質	Fund Walk	
Venue 地點	Start Point – Hong Kong Stadium	Service Point 3 – Wan Chai Gap Park
Time 時間	0700 to 1100 hrs	0930 to 1300 hrs
Duty 工作性質	<u>Start Point – HK Stadium</u> To hold VIP Team name boards and lead the teams to the Start Point	<u>Service Point 3 – Wan Chai Gap Park</u> To hold the signage to direct walkers to the right route to the Finish Point
No. of manpower	80 or above	10 cadets / OTs + 1 adult member
Age Limit 年齡限制	No limit	
Dress Code 制服	No.2A or 3A	
Closing Date 截止報名日期	15-December, 2014 # 27 December, 2014	

2. Interested members shall enrol by completion of CSF 101 (Rev) with member's FULL NAME & Contact Phone No. through their Unit Commanders. Those forms shall be submitted by email to opscsf@yahoo.com.hk & opscsf@gmail.com on or before the closing day mentioned in paragraph 1.

3. Please refer to the guidelines (請於電郵的主旨上註明以下資料)

參考格式

XXX Sqn-1501-Jan 11, 2015

(Caroline FUK Ka-yan)
OC CSS